



**THE ESCAMBIA COUNTY SCHOOL DISTRICT
PURCHASING DEPARTMENT
75 N. PACE BLVD.
PENSACOLA, FL 32505**

REQUEST FOR PROPOSAL (RFP) & PROPOSAL ACKNOWLEDGEMENT

POSTING DATE:

February 21, 2022

PURCHASING CONTACT & TELEPHONE:

Allison Watson (850) 469-6210

RFP TITLE:

Learning Walks Coaching Services For Principals

RFP NUMBER:

#221502

RFP OPENING DATE & TIME **CHANGE TO: Tuesday, March 22, 2022, 1:30 PM (CST)**

NOTE: PROPOSALS RECEIVED AFTER THE RFP OPENING DATE AND TIME WILL NOT BE ACCEPTED.

**RFP AMENDMENT #1
March 4, 2022**

This Amendment shall amend and append the following information to the original RFP document:

- 1) The RFP opening date has been changed to Tuesday, March 22, 2022, 1:30 p.m. CST.
- 2) To amend Section I – Introduction & General Information, page 2 and Section V. – Proposal Format and Evaluation Criteria, page 16, to include:

If the number of submitted proposals exceeds the scheduling capacity for the Responder presentations on March 29-30, 2022, the District reserves the right to select the top ten (10) ranked Responders using the Evaluation Criteria and Award on pages 18-21 (excluding the Program Cost Proposal – 35 points and Responder’s In-Person Live Presentation - 5 points).

If needed, the preliminary review of the submitted proposals will be held on Wednesday, March 23, 2022 at the Spencer Bibbs Center, 2005 North 6th Ave., Pensacola, FL 32503 at 8:00 a.m. CST.

The maximum total of sixty (60) points for the preliminary review will be awarded to the Responder with the most responsive and responsible proposal for each school level principal group. The other nine (9) Responders will be awarded less than the total maximum points based on their comparison to the most competitive proposal.

The ten (10) ranked Responders will then be scheduled for the mandatory, in-person presentation and question and answer session with the Evaluation Committee on March 29-30, 2022 for final award consideration. The final score will include the remaining forty (40) points - Program Cost Proposal (35 pts.) and Responder’s In-Person Live Presentation (5 pts.).

3) To amend Section VI – Evaluation Criteria and Award, Item #7 – Company Profile, page 20, as follows:

A copy of a current state issued business license. The State of Florida is preferred.

By signing this Amendment #1, the Responder acknowledges receipt of the Amendment #1 for RFP#221502. The Responder should attach and return Amendment #1 with your proposal.

Authorized Responder's Signature

Company Name

Printed Name

Date