

## QUESTIONS AND ANSWERS

The following questions have been submitted concerning RFP #180206, Video Surveillance Security Systems. All questions received during the pre-bid meeting on Thursday, February 8, 2018 and received in writing by the posted deadline of 5:00 PM, CST, Monday, February 12, 2018 are provided below verbatim from what was received and have been answered, using a blue font.

It will be the responsibility of the responder(s) to determine what, if any, information from the Questions and Answers provided herein will be applicable in the submission of their proposal for the RFP #180206. As stated in Section III (Special Conditions), Letter Q (Miscellaneous), Number 2 of the RFP "The submission of a proposal shall be prima facie evidence that the Responder has full knowledge of the scope, nature, quantity of work to be performed as well as the requirements of the specifications and the conditions under which the work is to be performed."

**Amendment 1 was issued to RFP# 180206. The Opening Date & Time remain unchanged.**

### **Questions from Pre-Bid Meeting on Thursday, February 8, 2018**

#### Question #1

When was this one installed roughly?

Warrington Elementary's video surveillance security systems was installed in the first quarter of 2017.

#### Question #2

Now as far as the three-sixty (360) cameras versus the regular cameras, is that vendor discretion or something you all are going to request.

During the initial walk through, school staff and the District's point of contact will meet with the vendor to discuss any concerns and requirements. A walk through of the school is done to ensure all concerns and requirements are met with the design. The District relies on the vendor's expertise to help determine camera specifications and placement but gives feedback. Food Services has a different point of contact and different requirements.

#### Question #3

Directed at Ron Mosley, What is your role?

Ron Mosley's main role in the Information and Technology Department is telecommunications and telephones.

#### Question #4

(Food Services) If the cabinet already existing and there not enough space for it, are we either adding an additional cabinet or?

The cabinet used to house the recorders for Food Services is usually located in the Food Services Manager's office. New cabinets were added during the initial installation at this school. If there is not space for the cabinet in the Manager's office, then it is placed in a locked storage area.

Question #5

Who decides the time period? Does that come from you? Do you program that or is that something we would have to do?

The vendor programs the recorder's settings per the specifications determined by the District's point of contact. The cameras in the Food Services areas are programmed to record constantly during set hours and are motion activated the remaining amount of time. Before an installation is approved for invoicing, the vendor reviews all programming and camera placement with the District's point of contact.

Question #6

What about as far as storage, are you all have a particular hard size? How many days are you wanting? How many weeks?

The District's preference is for at least forty-five (45) days of storage, but the minimum is thirty (30) days. The amount of storage needed will vary per location based on number, type, and quality of cameras. All Food Services areas will have a separate recorder from the rest of the school. In Food Services, Elementary Schools usually have four (4) to five (5) cameras and Secondary Schools usually have between seven (7) and ten (10) cameras. The amount of cameras in the other areas of the schools will vary based on the school's size, layout and needs.

Question #7

(Question asked in front of the school) Was the lighting added because of the camera?

The lighting was installed before the installation of the video surveillance security system.

Question #8

Has lighting need to be done?

Lighting has not been needed. If the District determines additional lighting is needed, then installation is usually handled by the District's Maintenance Department.

Question #9

Are any of them day/night cameras?

Almost all cameras are day/night cameras. During the initial walk through, individual camera requirements are determined by the school's staff, District's point of contact, and vendor.

Question #10

Do you any that are exterior outside this way? For example, poles in the parking lot or trees?

The District's preference is not to install cameras on poles, trees or metal walk ways because of the hazard of lightning strikes. The District is migrating existing cameras off these location types.

Question #11

It's kind of a mix, sometimes we run conduit for access control and sometimes the District does it. As for as conduit requirements for the cameras, is it all inclusive?

The awarded vendor will install all necessary conduit required for the video surveillance security system.

Question #12

Where do you requiring conduit? Just where it drops down? What about the stuff above the ceiling?

Conduit is not required above the ceiling as long as there is a structure pathway. If there is not a structure pathway, then a structure pathway must be established. Anything in the exterior is required to be in conduit. Anything exposed requires conduit. For Food Services, when a camera is placed at the end of a serving line, enough slack should left in case the camera needs to be repositioned at the end of the serving line.

**Questions submitted in writing by the deadline of Monday, February 12, 2018**

Question #13

Are there any drawings for the Video Surveillance Security Systems project 180206?

Drawings will be provided to the awarded Responder upon request.