



**THE ESCAMBIA COUNTY SCHOOL DISTRICT
PURCHASING DEPARTMENT
75 NORTH PACE BLVD
PENSACOLA, FL 32505**

ADDENDUM TO INVITATION TO BID (ITB)

POSTING DATE:
October 19, 2016

PURCHASING CONTACT & TELEPHONE:
**Stacey Marshall (850) 469-6208
Smarrshall2@escambia.k12.fl.us**

BID TITLE:
Musical Instruments

BID NUMBER:
170405

BID OPENING DATE & TIME:

NO CHANGE - Thursday, November 10, 2016 @ 2:00 P.M. Central Standard Time.

NOTE: BIDS RECEIVED AFTER THE BID OPENING DATE AND TIME WILL NOT BE ACCEPTED.

BID ADDENDUM #1 October 19, 2016

The following information has been added to the original ITB:

1. Addition to Section III. Special Conditions, Part T. Bid Documentation and Required Enclosures, on page 9:
 5. Provide all applicable authorized dealer/reseller distribution letter(s) from the manufacturer(s) confirming your eligibility to sell all of the instruments that you have proposed in your Bid document. Attach letter(s) to the end of this Bid document.
 6. Provide your dealer's manufacturer warranty for every instrument bid and attach it to the end this Bid document.

The following information has been changed in the original ITB:

III. Special Conditions, Part C: Samples, on page 6:

IF OFFERING A BRAND OR PRODUCT OTHER THAN AS SPECIFIED, A SAMPLE SPECIFICATION SHEET MUST BE INCLUDED FOR EACH ALTERNATE ITEM AT THE END OF THE BID DOCUMENT. EACH SPECIFICATION SHEET MUST INCLUDE THE FOLLOWING:

1. Detailed specifications/description
2. Colored images
3. Manufacturer's warranty
4. Bidder product/order numbers

III. Special Conditions, Part L: Condition of product at time of delivery, on page 7:

Bidders shall ensure that merchandise is shipped to and received by the District in **“new” condition to be defined as: never been used including, but not limited to all mouth pieces, instruments, and cases;** and that all items meet bid specifications, quality, and appropriately ordered quantity. If an item is received by a Band Director that does not exactly meet specifications, the Band Director will either refuse shipment at delivery or issue a pickup notice to the Bidder. Any item requiring Bidder’s pickup because it does not meet the bid specifications will be picked up by the Bidder at the Bidder’s expense. No shipping charges or restocking fees shall be charged to the School District. If Bidder indicates that specifications are being met, but delivers inferior products, or indicates, after the bid award, that the price must go up, the Bidder’s entire bid may be terminated and awarded to the next lowest Bidder and/or the Bidder may be prohibited from doing business with the School District for a period not to exceed two (2) years.

By signing this Addendum, Bidder acknowledges receipt of the Addendum for the ITB-170405. Bidder is to attach and return this Addendum with an original signature with the ITB document.

AUTHORIZED SIGNATURE:

TYPED OR
PRINTED NAME:

TITLE:

DATE:
