

Questions & Answers ITB - 152805

The following questions/requests have been submitted concerning ITB 152805 – Classroom and Office Supplies. None of the questions (below) received indicated a need for a change to the ITB document. Thus, no Addenda will be issued. All questions received by various firms have been answered, even if asked by another firm. The questions below are provided verbatim from what was received and are grouped by inquiring firm.

On your bid for “office supplies”, can you tell me if this will be awarded to one or several vendors?
This bid can be awarded to multiple vendors.

What does “or an approved equal” by each item mean?

An approved equal item is an item that was originally not on our list of pre-approved items in the description next to each item listed in the bid its self. If the sample that was provided by your company is a different brand or has a different part number than the listed pre-approved item, then your submitted item is an alternate item. In order for an item to be approved, a sample must be submitted to the District by the date specified in the bid document to be evaluated in order to become approved or not approved by our District.

Please review Section III. Special Conditions, Part C. Samples, D. Approved Products Found Unacceptable In Use, E. Product Submission For Brand Approval Without A Bid Solicitation, J. Alternate Bid, and K. Alternate Products found on pages 6-8.

Are your bids stockless or warehoused?

If you mean are the items we are asking bids on are stockless or warehoused, then they are warehoused.

How many deliveries and delivery locations?

We purchase items on an as-needed-basis throughout the term of the bid contract. There is not a set amount of deliveries. The only delivery location requested of awarded companies to deliver to is our Central Warehouse location that is referenced below in our bid.

Please review Section III. Special Conditions, Part P. Delivery on page 8.

Are your bids line item or discount percentage bids awarded to one or multiple vendors?

Our items that we are requesting a bid on is line item. However, a group of like items may be awarded as a lot to one vendor.