

Q&A

The following questions/requests have been submitted concerning RFP 122201 – EXTERNAL AUDITING SERVICES. None of the questions (below) received indicated a need for a change to the RFP document. Thus, no Addenda will be issued.

1. “We would like to know if you could disclose the current auditor and fees?” / “Can you please tell me the prior year fee for the above referenced RFP?”

Cherry, Bekaert & Holland, LLP, of Orlando, FL is our current auditor.

Their fee schedule to audit CAFR follows:

Fiscal Year Ending:	CAFR Audit	Single Audit	Total
June 30, 2006	\$84,000.00	\$15,000.00	\$99,000.00
June 30, 2007	\$86,000.00	\$16,000.00	\$102,000.00
June 30, 2008	FL OAG	FL OAG	FL OAG
June 30, 2009	\$90,000.00	\$17,000.00	\$107,000.00
June 30, 2010	\$92,000.00	\$18,000.00	\$110,000.00
June 30, 2011	FL OAG	FL OAG	FL OAG

Their fee schedule for additional services was:

TITLE / SPECIALTY	Hourly Rates for					
	2006	2007	2008	2009	2010	2011
Paraprofessional	\$ 70	\$ 72	\$ 74	\$ 76	\$ 78	\$ 80
Junior Acct	\$ 82	\$ 84	\$ 86	\$ 88	\$ 90	\$ 92
Senior Acct	\$ 110	\$ 114	\$ 116	\$ 120	\$ 124	\$ 128
Manager	\$ 150	\$ 154	\$ 158	\$ 162	\$ 166	\$ 170
Partner	\$ 220	\$ 225	\$ 230	\$ 235	\$ 240	\$ 245
Specialists / Sr Mgr	\$ 180	\$ 184	\$ 188	\$ 192	\$ 196	\$ 200

Each year a letter of engagement was drawn up for the auditing of the District Employee Benefit Trust’s financial statements. For the year ended June 30, 2009 that fee was not to exceed \$20,500.00

2. “On page 12, item E states that we are to “provide with [our] proposal and in a separate sealed envelope” a proposed fee schedule. Page 13 says we should include all information in our proposal. I want to make sure I am interpreting those correctly. We should include the fee information in our main proposal and also as an attachment in a separate envelope, correct?”

Sorry for the misunderstanding. Please provide in your proposal package a sealed envelope containing your pricing information. This information should be provided utilizing the form on page 15 of our RFP – “Attachment A: Proposed Fee Schedule”. Do not share your pricing anywhere else in your proposal. We want to evaluate all proposals based on qualifications prior to considering pricing.